



FOR YOUTH DEVELOPMENT®
 FOR HEALTHY LIVING
 FOR SOCIAL RESPONSIBILITY

PLEASE READ THOROUGHLY: Volunteer Coach Sign-ups and requirements have changed

The safety of our volunteer coaches, participants and families is our top priority and that is why we are updating the volunteer coach application to include a national background check and child abuse prevention training. Please see below the steps you need to take to be eligible to coach.

How to register to coach:

- Login to your playerspace account
**don't have one set up? Go to playerspace.com to create your account*
- Select the sport you wish to volunteer for and complete the following.
 - Criminal Background Check
 - Heads Up Concussion Video
 - Abuse Risk Management for Volunteers
- The volunteer requirements must be completed within 2 weeks of registering as a volunteer. You will not be assigned to a team until they are completed.
 - If you need help or access to a computer, the YMCA can help. Please call to set up a time to come in to complete the volunteer requirements.
- Once you have completed the above tasks and your background check has been approved, you are eligible for 2 years to coach YMCA youth sports and will only need to register to coach each season by logging in to your playerspace account and selecting the sport you wish to coach. There may be additional information needed (ie age division, game field etc) for each sport to assure you get assigned to the correct team.

What you'll need with you to register

- Completed requirements and volunteer form via Playerspace.
- Your Child's Registration if applicable.
**All children playing must have a registration form even if they have played in the past.*

Team Roster

We will no longer be accepting team rosters. If you have players that you want on your team, please be sure to let them know that you have signed up to coach and for which day and age division. When they register during member registration or community registration, it is important that they request you as their coach. Teams are created based on registration dates so it is important that if a player wants to be on your team, they need to register in a timely manner. If a player signs up after the registration deadline they are not guaranteed a spot on your team. **The coach request does not guarantee a player will be placed on your team if they register late.**

Please follow up with your team to make sure they register in a timely manner.

| | Fall Baseball | Flag Football |
|--------------------------------------|----------------------------------|--|
| Ages | 3-10 | 4-10 |
| Season | August 19- October 4 | September 3-October 19 |
| Coach Registration | July 8-12 | July 8-12 |
| Y-Member Registration \$35 | July 15-26 online or in office | July 15-August 2 online or in office |
| Community Registration \$48 | July 22-26 online or in office | July 22-August 2 online or in office |

We are pleased to announce that the YMCA of The Greater Tri-Cities has partnered with Playerspace for electronic communication and league management.

- **What does this mean for you?** Playerspace gives you convenient, 24/7 online access to league information such as schedules, team information, and event specifics. You will receive emails from Playerspace with updates on important sports program information, including access to team roster, schedule changes, and new league registration announcements. You will have convenient access to your private Playerspace email where all league communication can be viewed at any time.
- **What does this mean you need to do?** Add Playerspace to your email service's Safe Sender list. After you have registered for a sports program, you will receive a link to log into your new Playerspace account at www.playerspace.com. Make sure to edit your password and other information as you see necessary.

COACHES' PLAYERSPACE FAQ

- **What information will I be responsible for posting on Playerspace?** As a coach, you will be responsible for posting your contact information and practice cancellations. You will also be responsible for communicating with your team via the message center. Game schedules will be posted by your Sports Director.
- **How do I get on Playerspace?** When you sign up to coach a team, you are automatically registered with a Playerspace account. There is no need to create a new account. You will receive an email with your username and password prior to the start of the season. From there, you can visit www.playerspace.com and click "Sign In" at the top right corner.
- **What if I'm not receiving emails from Playerspace?** Be sure to check your junk, trash and spam folders for Playerspace. You will need to add notifications@playerspace.com to your safe sender list. If you are still not receiving emails, please contact your Sports Director at your local YMCA.
- **Where will I go to use Playerspace as a coach?** Just visit your team's site and your click on "**Coaches Corner**" There are three essential tools that you can click on to utilize Playerspace;
 - Settings- ability to change you team name once season begins
 - Rosters- View and download team roster, email parents "fans" and add additional fans to your roster
 - Messaging-send emails and text to your team.

Coaches Checklist

- All changes (i.e. adds or drops) to the roster need to be communicated to the YMCA.
- Turn in the Volunteer Coaches Forms.
- Review the Rules
- Attend the Coach's Meeting
- You will receive your roster at the coach's meeting. Rosters can be found on Playerspace.com
- Game Schedules be posted on Plalyerspace.com
- If applicable, return all checked out sports equipment to the sport you are coaching.

1st Practice

- Show up early.
- Bring Roster
- Be Prepared. They will know if you are not prepared.
- Give shirts to kids. (If sizes wrong, email me ASAP.)
- Let kids come up with team name.
- Remind them to bring water.
- Ask them about schools, pets, siblings, family.
- Tell them about yourself, keep it short.
- LISTEN to them no matter how off the wall they are.

Team Pictures

- Hand out picture packets prior to picture day
- Call or email your parents to remind them of team pictures
- Remind them that even if they are not purchasing pictures that it is important to show up for the team
- If you need to reschedule, contact the photographers.

Contact Players

- Call at least 1 week prior to the start date.
 - Tell Parents:
 - Who you are
 - Where is Practice
 - When is Practice
 - When are games
 - Where are games
 - Give website
 - Remind them to log in to playerspace
 - Jerseys to be given out by 1st practice
 - Dress Comfortable

1st Game

- Contact parent's via playerspace to remind them of games every week.
- Show up early; make sure you don't interfere with games that are already being played. Keep kids out of the way.
- Introduce yourself to other coach.
- You ref and keep time for your own games or ask a parent to help
- Don't Stress out, this is not the Olympics.
- Just let them play, and then offer advice on things you see.
- DON'T YELL or grab kids.
- Always be positive to the kids, parents, coaches and staff.

End of Season

- Decide if your team wants to order trophies. This is optional. I will email out certificates to use if you choose.
- Return Pictures and awards to the YMCA if players weren't at end of season party

YMCA Volunteer Registration Form

| | | | |
|---|---------------------|-----|------------|
| Last | First | MI | Birth date |
| Home Address | City | Zip | Home # |
| Cell # | Cell Phone Provider | | |
| Email (all coaching materials will be accessible via PlayerSpace) | | | |

Volunteer shirts: Volunteer shirts: You may request 1 Head Coach Shirt and 1 Assistant coach shirt.

| Small | Medium | Large | Extra Large | 2XL | 3XL | 4XL |
|-------|--------|-------|-------------|-----|-----|-----|
| | | | | | | |

BASEBALL LEAGUE | All games played on weeknights

| | | | |
|---|---|--|---|
| <p>3 to 4 age division (T-ball)</p> <p>Game Day: Choose 1</p> <p><input type="checkbox"/> Tuesday <input type="checkbox"/> Thursday</p> | <p>5 to 6 age division (T-ball/Coach Pitch)</p> <p>Game Days: Choose 1</p> <p><input type="checkbox"/> Tuesday <input type="checkbox"/> Thursday</p> | <p>7 to 9 age division (Coach Pitch)</p> <p>Game Day</p> <p><input type="checkbox"/> Wednesday</p> | <p>Home Game Field</p> <p><input type="checkbox"/> Richland</p> <p><input type="checkbox"/> Kennewick</p> <p><small>Game location may vary throughout the season</small></p> |
| <p>Practice Information: It is the coach's responsibility to select a practice location/day/time. The YMCA does not reserve practice fields.</p> <p>Day: _____</p> <p>T-shirt Color (please choose 2): The color you choose is not a guarantee. Color 1: _____ Color 2: _____</p> | | | |

FLAG FOOTBALL LEAGUE | All Games Played on Saturdays

| | | |
|---|---|---|
| <p>Pee Wee Flag Football – must be 4 years old at the start of the season</p> <p><input type="checkbox"/> 4-5 age division (optional weekly practice)</p> <p><i>*Team will have a 20 min practice followed by a 40 min game</i></p> | <p>Flag Football League</p> <p><input type="checkbox"/> 6-7 age division <i>(Required weekly practice)</i></p> <p><input type="checkbox"/> 8-10 age division <i>(Required weekly practice)</i></p> | <p>Home Game Field</p> <p><input type="checkbox"/> Richland</p> <p><input type="checkbox"/> Kennewick</p> <p><small>Game location may vary throughout the season</small></p> |
| <p>Practice Information: It is the coach's responsibility to select a practice location/day/time. The YMCA does not reserve practice fields.</p> <p>Day: _____</p> <p>T-shirt Color (please choose 2): The color you choose is not a guarantee. Color 1: _____ Color 2: _____</p> | | |

Head Coach Incentive Your child's sport will be free as a thank you for coaching. This discount applies to each team that you are coaching where your child is on the team. If you are unable to fulfill your coaching obligations, you will be charged for the sport. *For those coaches who sign up after teams have been formed and you have already paid the registration, you will receive a credit towards your next sport.*

PLAYER 1

First Name (Last, First) _____ DOB _____ Age _____ Gender _____

Shirt Size: Extra Small (2-4) Small (6-8) Medium (10-12) Large (14-16) Other _____

PLAYER 2

First Name (Last, First) _____ DOB _____ Age _____ Gender _____

Shirt Size: Extra Small (2-4) Small (6-8) Medium (10-12) Large (14-16) Other _____

PLAYER 3

First Name (Last, First) _____ DOB _____ Age _____ Gender _____

Shirt Size: Extra Small (2-4) Small (6-8) Medium (10-12) Large (14-16) Other _____

Applicant Signature _____ **Date** _____